1. PURPOSE

This directive establishes the vision, mission, values, and organization of the Atlanta Police Department.

2. POLICY

2.1 Vision:

We are a source of pride for the residents of Atlanta, admired among law enforcement agencies world-wide, recognized for our professionalism, integrity and service to our communities.

2.2 Mission Statement (CALEA 6th ed. Standard 12.2.1a):

The mission of the Atlanta Police Department is to create a safer Atlanta by reducing crime, ensuring the safety of our residents and building trust in partnership with our community.

2.3 Core Values:

Professionalism – Taking pride in our actions, duties, development, and appearance.

Integrity – Adhering to moral and ethical principles at all times.

Commitment – Striving for excellence, accountability, and effectiveness in our performance.
Courage – Instilling trust and standing for justice in the face of danger.

2.4 The Atlanta Police Department shall use a structured chain of command for communication and direction of all department employees.

2.5 The Atlanta Police Department has a written organizational structure available to all employees. (CALEA 6th ed. Standard 11.1.1)

2.6 Each organizational component shown on the organizational chart shall be under the direct command of only one supervisor. (CALEA 6th ed. Standard 11.2.1)

2.7 Each Atlanta Police Department employee is accountable to only one supervisor at any given time. (CALEA 6th ed. standard 11.2.1)

3. RESPONSIBILITIES

3.1 The Chief of Police establishes the organizational structure of the Department.

3.2 Employees shall be accountable to their immediate supervisor, with the following exceptions:

1. When working on a special assignment, temporary assignment to another unit, or a special incident where the employees shall be accountable to the supervisor of that unit or incident; and

2. When employees of different units or having different functions, are engaged in a single incident or operation the unit with primary responsibility for that incident or operation shall be responsible for the overall supervision of all employees engaged in that operation.

4. ACTION

4.1 Organizational Structure

4.1.1 APD Rank Structure

1. Chief of Police

2. Assistant Chief of Police

3. Deputy Chief

4. Major

5. Captain

6. Lieutenant

7. Sergeant

8. Investigators/Senior Police Officers

9. Police Officers
4.1.3 Succession of Command  
(CALEA 6th ed. standard 12.1.2)

1. In the case of a planned absence of the commanding officer of the Department, or of any division, section, or other organizational component, the commanding officer shall designate an acting commanding officer.

2. In the absence of the commanding officer, if no acting commanding officer has been designated, the senior ranking officer shall assume command until relieved by a higher authority.

4.1.3 Chain of Command

1. It is the responsibility of each employee to maintain the chain of command and adhere to this directive.

2. It is the responsibility of all employees to be familiar with their chain of command and the department policy regarding the chain of command.

3. The grievance procedure is not affected by this directive nor does it affect the right of direct contact with the Office of Professional Standards (OPS), chaplain, or other APD authority as provided by SOP.

4. Employees are not prohibited, by this directive, from responding to invitations for discussion from the Chief of Police or other authority within the chain of command.

4.1.4 Employee Performance

Supervisory personnel are accountable for the performance of employees under their immediate supervision. (CALEA 6th ed. Standard 11.3.2)

4.1.5 Authority Commensurate with Responsibility  
(CALEA 6th ed. Standard 11.3.1)

1. Each level of supervision shall carry commensurate authority for the responsibilities assigned.

2. Every employee shall be held accountable for the use of authority or the failure to use authority, delegated or structured, for his or her position.

4.1.6 The Department is organized into one large entity, the major components of which are divisions, usually headed by a deputy chief. Divisions are comprised of sections, which are usually headed by a major. The patrol zones are sections. Sections are comprised of units which may be headed by a lieutenant or sergeant. Within units, the components may be called squads, offices, or other terms. These are usually headed by a sergeant. It should be noted that a civilian may oversee a division, section, unit, or lower organizational level. The department, divisions, and sections may also have smaller organizational components with lower-level organizational designations.
4.2 Chief of Police

4.2.1 The Chief of Police is the chief executive officer of the Department. She/he has the authority and responsibility to manage, direct, and control the operations and administration of the Department.

4.2.2 The Assistant Chief of Police serves in absence of the Chief of Police to ensure the ongoing function of the department. In lieu of the Chief of Police, the Assistant Chief of Police assumes authority and responsibility of managing, directing, and controlling the operations and administration of the department.

4.2.3 The Chief of Staff serves as liaison between the Chief of Police and the various departmental components.

4.2.4 The Public Affairs Unit (PAU) serves as a liaison between the Atlanta Police Department, the community, and the news media to provide timely, accurate, and useful information about significant events. The Public Affairs Unit also advises the Chief of Police and the command staff on public opinion and news media response regarding departmental issues. The Public Affairs Unit coordinates the presentation of annual award ceremonies and memorial services.

4.2.5 The Office of Professional Standards (OPS) reports directly to the Chief of Police and is responsible for the disciplinary process of the Atlanta Police Department. The goal of OPS is to ensure the integrity of the Department. OPS consist of:

1. Internal Affairs Unit
2. Advocacy Unit
3. Integrity Unit

4.3 Strategy and Special Projects Division

Strategy and Special Projects Division guide the department's strategic crime-fighting initiatives as well as the implementation of new technologies and the advancement of multiple projects.

1. Project Management Unit (PMU) is responsible for the development of the Strategic Plan and Capital Improvements for the Department. PMU also engages in Special Projects assigned to the unit by the Chief’s office and other administrative offices within the city government.

2. The Planning and Research / Accreditation Unit (PRAU) perform planning and research functions and manages the written directive system for the Department. The unit is charged with maintaining compliance with the Georgia Police Accreditation Coalition and the Commission of Accreditation for Law Enforcement Accreditation standards.

3. The Staff Inspections Unit (SIU) monitors the Atlanta Police Department’s compliance with standard operating procedures (SOP) and applicable laws. In addition, the Unit carries out the regulation and monitoring of Department employees engaged in extra job activities. SIU also manages the retired reserve officers through the Atlanta Retired Police Reserve (ARPR) program.
4. The Tactical Crime Analysis Unit provides analysis of crimes to identify patterns and trends. The information gathered is given to commanders to develop crime-fighting plans.

5. The Video Integration Center Unit (VIC) monitors 24 hours a day, seven days a week video feeds of both public and private sector cameras using state-of-the-art “smart” analytical software. This allows for close coordination with Atlanta’s E911 center for a timely and efficient response to criminal and suspicious activities on the City’s streets.

6. The Integrated Video Support (IVS) Unit maintains and improves the Department’s Video Integration Center (VIC). The VIC utilizes state-of-the-art video surveillance and analytical software, which assists in accomplishing the mission and goals of the Department. The IVS Unit ensures successful technology acquisition and integration into the Department’s operations.

7. The Open Records Unit is responsible for compliance with the Georgia Open Records Act and will ensure that command staff is appropriately informed regarding requests that may reflect unfavorably on the Department.

8. The Centralized Overtime Tracking Unit (COTU) will facilitate overtime assignments to reduce crime in an effective and efficient manner. The COTU will track overtime and produce a bi-weekly report summarizing all methods of crime suppression initiated during overtime details. The COTU will develop a comprehensive overtime control plan with an audit and review process.

9. The Atlanta Police Historical Society (APHS) is a voluntary organization that promotes the history of the Atlanta Police Department. The APHS honors the Department and those who have served the citizens of Atlanta.

10. The Atlanta Police Leadership Institute (APLI). APLI is a partnership with the Atlanta Police Foundation (APF) to provide structured rank-tiered leadership training to identify and develop skilled leaders within the Department.

4.4 Support Services Division

4.4.1 The Support Services Division provides administrative and logistical support to all divisions in the Atlanta Police Department. The division consists of the Corporate Services Section, Communications, Information Services Section, and the Training Section.

4.4.2 The Corporate Services Section consists of the following units:

1. The Fiscal Management Unit prepares the annual budget and monitors the financial resources of the Department. The Grants Management Office applies for grants and reports on their implementation.

2. Fleet Management coordinates maintenance of the Department’s vehicles through the City’s Motor Transport Service and insures contract compliance by the City’s wrecker services.

3. The Human Resources Unit provides support for the Department; including, personnel files and orders, sick leave requests, personnel transaction forms, pension and benefit support, new employee orientation, processing payroll, and monitoring the employee grievance process.
4. The Background and Recruitment Unit seeks out and screens applicants for employment as police officers and other available positions.

5. The Chaplaincy Corps provides employees with emotional support during times of need.


4.4.3 The Training Section provides and coordinates training and training records for all employees including:

1. Recruit training;
2. In-service training;
3. Specialized training; and

4.4.4 The Communications Section operates twenty-four (24) hours a day, seven (7) days a week and consists of the following:

1. The 911 Communications Center:
   a. Receives, classifies and prioritizes 911 calls from the public;
   b. Dispatches the calls that require police response;
   c. Transfers and/or directs calls that do not require police response to the proper agency/unit;
   d. Performs stolen checks on vehicles, guns, and various items as well as wanted/missing checks on persons and hit confirmations from entering agencies;
   e. Processes requests and/or subpoenas for 911 tapes and Computer Aided Dispatch System (CADS) printouts for citizen and law enforcement personnel (prints for citizens are completed at the request of Public Affairs); and
   f. Takes reports on designated, non-emergency crimes and completes GCIC/NCIC (Georgia Crime Information Center/National Crime Information Center) forms on missing persons and stolen autos.

2. The Communications Training Unit:
   a. Provides certification for 911 and dispatch;
   b. Training for all communications employees;
   c. Assists the Training Academy with departmental training; and
   d. Provides staffing for GCIC training for the entire department.

3. The Quality Assurance Unit:
a. Responsible for handling all recorded tapes in the Communications Digital Recording Equipment Room;

b. Performs routine maintenance on payback equipment;

c. Maintains and updates the emergency phone numbers on file in the computer;

d. Monitors 911 calls for service for police and fire dispatch;

e. Perform coaching sessions with trainees and communications employees; and

f. Monitors dashboard percentages on a weekly basis to determine if performance standards are being met and/or exceeded.

4.4.5 The Information Services Section consists of the following units:

1. Central Records Unit is the central repository of incident reports, traffic accident reports, and other related reports. It transmits information on wanted persons, stolen items and crimes to the GCIC, and reviews and classifies incident reports according to the FBI Uniform Crime Report (UCR) standards.

2. The Identification Unit (ID) provides crime scene processing; including fingerprints and photographs. The ID Unit codes and matches fingerprint evidence as well as fingerprinting applicants for employment and various other permits. The ID Unit also maintains the criminal histories on persons arrested by the Department.

3. The Crime Laboratory is responsible for administering the drug testing program, documenting and preserving the chain-of-custody of the drug evidence, and ballistics testing.

4. The Validation Unit maintains the quality (timeliness, accuracy, completeness, and validity) of the Department’s records entered into the GCIC/NCIC computerized hot files; monitors the CHRI (Criminal History Record Information) files for the entries made by the Department ensuring that GCIC/NCIC policies and procedures are followed.

5. The Electronic Maintenance Unit installs and maintains the citywide radio system, transmission equipment, mobile data terminals, and monitors alarm receivers for City facilities. The Electronic Maintenance Unit maintains the City paging system and access control systems within the Department.

6. The Property Control Unit is charged with maintaining and organizing all department-owned property; storage and proper disposition of evidence, contraband, and property turned in by police department employees, and the release of impounded vehicles.

7. The Logistical Support Unit is responsible for procurement orders; including, uniform and equipment requests, inventory, issuing and accounting for supplies and personal equipment, record retention, and building maintenance.
4.5 Criminal Investigations Division

The Criminal Investigations Division consists of investigative units that are primarily responsible for the follow-up investigation of serious crimes committed against persons or property in the city and for proactive investigation of vice and narcotics crimes.

4.5.1 The Executive Protection Unit provides a security staff for the Mayor and visiting dignitaries.

4.5.2 The Major Crimes Section is primarily responsible for the follow-up investigation of crimes and consists of the following:

1. The Homicide Unit investigates homicides, cold cases (unsolved homicides), missing adults, kidnappings, police-involved shootings, and deaths in custody.
   a. The General Investigations Squad is responsible for the preliminary investigation of crimes against persons and property, except homicide and sexual assault, during the morning watch hours.

2. The Special Victims Unit is comprised of the Sex Crimes Squad, the Crimes Against Children Squad, the Child Exploitation Squad, the Child Exploitation Online Protection Squad (CEOPS), and Domestic Violence Squad.
   a. The Sex Crimes Squad shall investigate sex related crimes committed against adults and conduct the initial investigation of sex related crimes committed against children if no investigator from the Child Exploitation and Online Protection Squad is available.
   b. The Crimes Against Children Squad shall investigate missing, abused and/or neglected juveniles. For abuse cases, the abuse must be by a family member, guardian, caretaker, or other person in a custodial position over the child.
   c. The Child Exploitation Squad shall investigate sex related crimes committed against children, including child molestation and sexual battery.
   d. Child Exploitation Online Protection Squad (CEOPS) is a collaboration with the FBI to investigate child exploitation via the Internet which includes human trafficking and child pornography.

3. The Robbery Unit is responsible for robberies involving a theft by the use of force or threat of force.

4. The Gun Assault Team (GAT) is responsible for investigating all non-fatal shootings within the City of Atlanta. This excludes self-infliction shootings.

5. The Major Fraud Unit investigates forgery, identity theft, fraud, credit or check transactions, and embezzlement.

6. The Crime Stoppers Unit receives and forwards tips from citizens to the appropriate investigative unit or squad.

7. The Complex Case Squad assists lead detectives in homicide investigations that involve multiple suspects and crime scenes.
8. The FBI Atlanta Metropolitan Major Offender (AMMO) Task Force is a collaboration between SVU and the FBI to broaden resources in cybercrimes involving child exploitation.

4.5.3 The Special Enforcement Section (SES) provides proactive enforcement of laws relating to homeland security, narcotics, vice, and technology.

1. The License and Permits Unit investigates the applicants for a wide variety of licenses, most notably, liquor licenses. This unit prepares cases to be presented to the City’s License Review Board.

2. The Pawn Desk assists officers and investigators throughout the Department in locating stolen property and identifying offenders.

3. The High Intensity Drug Trafficking Area (HIDTA) is a task force of local, state and federal officers charged with investigating drug trafficking organizations.

4. The Airport Interdiction Unit (AIU) is responsible for deterrence and interception of the illegal narcotics and currency being smuggled in and out of Hartsfield-Jackson Atlanta International Airport.

5. The Homeland Security Unit is responsible for coordinating with our federal and state partners to enhance the overall security of the City of Atlanta. This includes the prevention of terrorist incidents, critical infrastructure protection, and cyberspace security.
   a. The Cyber Crime Squad (CCS) investigates computer-related crime. The squad assists in the collection and preservation of electronic crime evidence and provides support for other investigations.
   b. The Intelligence/ Organized Crime Squad is responsible for identifying and monitoring organized crime.
   c. The Electronic Surveillance Squad maintains the Department’s surveillance equipment, authorizes employees to use equipment, and provides surveillance support for other investigations.

6. The Narcotics Enforcement Unit is responsible for investigating all forms of drug activity.

   Within the Narcotics Enforcement Unit is the Financial Investigations Squad. They are responsible for preparing forfeiture actions at the state and federal levels for seizing assets and proceeds belonging to criminals involved in illegal drug activity, gambling, prostitution and all other Racketeer Influenced and Corrupt Organizations Act (RICO) related incidents.

7. The Criminal Intelligence Unit (CIU) is responsible for collecting, analyzing, and disseminating information and data related to criminal activity.

8. The Fugitive Unit assists the entire department in finding and apprehending persons who have outstanding warrants.
   a. The Southeast Regional Fugitive Task Force (SERFTF) consists of Department investigators and investigators from other state and federal agencies in the Atlanta metro area who assist in locating wanted persons.
4.6 Field Operations Division

The Field Operations Division (FOD) is the uniformed patrol force of the city. Officers patrol the city streets, answer calls for service, and work with the community to solve problems affecting the quality of life. The FOD consists of six geographic patrol zones, the Night Commander position, and APEX Unit.

4.6.1 Patrol Zones:

1. Zone 1 (Figure 7.2)
2. Zone 2 (Figure 7.3)
3. Zone 3 (Figure 7.4)
4. Zone 4 (Figure 7.5)
5. Zone 5 (Figure 7.6)
6. Zone 6 (Figure 7.7)

4.6.2 The patrol zones are organized as follows:

1. Mobile Patrol operations handle 911 calls twenty-four (24) hours a day. The zones work either a two-shift twelve-hour workday, a three-shift eight or ten-hour workday.
2. Investigators are assigned to each geographic patrol zone to investigate assaults, terroristic threats, family violence, robbery, burglary, larcenies, and auto-thefts.
3. Zone Discretionary Units provide the zone commanders with flexibility to provide plain clothes enforcement of problems specific to the individual zones and other specialized assignments.
4. Foot patrols, bicycle patrols, and mini-motors provide a variety of community policing and patrol operations covering a specific area of concentration.

4.6.3 Mini-precincts are facilities throughout the patrol zones that are intended to either provide a police presence in a community or to house special zone-related operations.

4.6.4 The Night Commander is the on-duty during the morning watch hours to oversee field operations and provide command level supervision at all significant events. He or she also makes necessary decisions and issue appropriate orders pertaining to the night operations of the Department in the absence of other command level.

4.6.5 The Atlanta Proactive Enforcement and Interdiction Unit (APEX) shall provide proactive interdiction in areas of the City experiencing high number of incidents of violent gun related crimes and illegal street level narcotics crimes. The function of the APEX Unit is to identify these crime patterns, deploy necessary resources, identify and arrest criminal perpetrators.
4.6.6 The APEX Canine Unit (K9) shall provide support to Department personnel with trained and certified police K9s in the areas of narcotics detection, article detection, tracking lost or missing persons, and fleeing felons. K9 teams are deployed daily based on crime trends to support FOD personnel.

4.7 Community Services Division

The Community Services Division (CSD) establishes proactive community partnerships and embodies principles established in community oriented policing through strategic planning, decentralized decision making, and transparency of operations. The CSD consist of the Airport Section, the Special Operations Section (SOS), the Community Oriented Policing Section (COPS), the Code Enforcement Section, and the Community Engagement Liaison.

4.7.1 Director of Community Engagement and Events will be responsible for coordinating specific high-profile police and community events, enhancing existing community focused initiatives, and handling large scale internal morale boosting activities.

4.7.2 The Special Operations Section (SOS) provides a variety of different patrol functions in support of the six patrol zones.

1. The Special Weapons and Tactics (SWAT) /Explosive Ordnance Disposal (EOD) Unit specializes in hostage, barricaded gunman situations, and bomb disposal.

2. The Motors Unit specializes in the enforcement of traffic laws and in managing the flow of vehicular and pedestrian traffic.

3. The Accident Investigation Unit investigates fatal and hit-and-run traffic accidents.

4. The Air Unit is used to assist the Department in a variety of functions; including but not limited to support for vehicle and foot pursuits, stolen vehicle recovery, and managing traffic flow.

5. The Auto Crimes Enforcement Unit (ACE) specializes in proactive enforcement of vehicle related auto thefts, thefts from vehicles, and other offenses that involve vehicles.

6. The Mounted Patrol Unit fields officers on horseback for crowd control purposes, neighborhood canvases, and crime suppression efforts.

7. The High Intensity Traffic Team (H.I.T.T.) specializes in high intensity traffic enforcement to reduce the amount of traffic related injuries and fatalities within the City of Atlanta. The H.I.T.T. is designed to aggressively reduce alcohol and drug related traffic offenses by focusing on traffic enforcement related to alcohol and/or drug-impaired drivers.

4.7.3 The Community Oriented Policing Section (COPS) is comprised of the Community Liaison Unit, the Police Athletic League, and the Crime Prevention Inspectors. The members in these units shall work as a team to identify community issues, develop strategies, and implement multi-disciplinary solutions within neighborhoods.

1. The Police Athletic League (PAL) provides structured activities and role models for youths in crime prone neighborhoods.
2. Community Affairs Liaison (CAL) builds and maintains relationships with the community. The liaison does this by working with neighborhood planning units (NPU), and other community organizations. The CAL interacts with these community groups to promote understanding of law enforcement functions and organizations. The CAL also listens to residents about their impact, and recommends ways that the Department and community can work more closely together.

3. The Path Force Unit proactively patrols the Atlanta Beltline and adjoining parks and communities to create a safe path and green-space for residents and visitors.

4. The Community Liaison Unit establishes and fosters partnerships within the community, develops and implements proactive and preventative law enforcement strategies, and increases knowledge and understanding of community policing to current neighborhood governances through educational and training initiatives.
   a. The Department of Corrections Detail (DOC) works in partnership with APD to accept clean-up requests from the public to remove trash, clear debris, and paint over graffiti. The work is completed by participants in the Inmate Work Detail Program at the City of Atlanta Detention Center; which allows non-violent, minimum security inmates who have been charged with misdemeanor offenses to earn “good time” on their respective sentences.
   b. The Homeless Outreach Proactive Enforcement Team (H.O.P.E.) works with the homeless and mentally ill, by identifying and eliminating all homeless encampments in the COA by attempting to place homeless individuals in short or long-term housing.
   c. The Gang Resistance Education and Training (G.R.E.A.T) Program is a school-based gang and violence prevention program that strives to; teach youths to avoid gang membership, prevent violence and criminal activity, and assist youths in developing positive relationships with law enforcement.

5. The Special Projects Unit
   a. The Crime Prevention Inspectors interact with Community Liaison Officers, beat officers, and crime analysts. They serve as liaisons between the Department and the community to prevent crime.
   b. The Hispanic Liaison provides outreach and serves as a liaison with Atlanta’s various Hispanic communities.
   c. The Lesbian, Gay, Bisexual, and Transgender (LGBT) Liaison shall promote cooperation between the Atlanta Police Department and the community, while taking a leading role in building a vital link between the police and the LGBT community.
   d. The College Liaison officer provides outreach and serves as a liaison between the Atlanta Police Department and the Major Colleges and Universities in Atlanta.
   e. The Atlanta Community Impact Program (ACIP) establishes a connection between APD and the probation/parole office.
   f. The Community Empowerment Response Team (CERT).
g. Animal Cruelty Enforcement and Prevention Unit (ACEP) investigates incidents that involve the mis-treatment of animals, as well as incidents where animals have caused harm to humans within the City of Atlanta.

4.7.4 The Airport Section (Figure 7.9) works in conjunction with the Department of Aviation, the Federal Aviation Administration (FAA) and the Transportation Safety Administration (TSA) to provide police services for the Hartsfield-Jackson Atlanta International Airport; including, the concourses, parking lots, and surrounding airport property.

1. The Patrol Unit’s responsibility is to ensure that airport operations are safe, secure, and efficient while providing incident response, patrol functions, traffic management, and has partnerships with federal, state and local law enforcement agencies.

2. The Investigative Unit investigates crime at the airport and provides CID support to airport patrol units.

3. The Canine Unit (K9) provides the Airport with an ability to respond to and resolve any suspicious items safely and efficiently. The K9 Unit also performs safety and security sweeps while providing support to patrol units and Special Response Units.

4. The Explosive Ordnance Disposal (EOD) Unit provides the Airport with an ability to respond to and resolve any device calls safely and efficiently.

5. The Maynard Holbrook Jackson Jr. International Terminal (MHJIT) precinct is responsible for calls for service and patrolling the international terminal complex.

6. The Special Response Unit provides visibility and handles any high-risk situations.

4.7.5 The Code Enforcement Section is responsible for the inspection of residential, commercial, and industrial and multi-family properties that violate City Code and Ordinances.

4.8 Contingency Operations Division

4.8.1 The Contingency Operations Division is responsible for researching, developing, planning and implementing a strategic force for all major events in the City of Atlanta. This includes parades, protests, marches, rallies, large gathering permits, sporting and entertainment venues. The Division’s responsibility is to ensure everyone involved in the event is safe and all constitutional guarantees are provided to those involved.

4.8.2 The Contingency Operations Division (COD) Commander shall manage the collective response capabilities of the department’s Civil Disturbance Unit (CDU), Bicycle Response Team (BRT) and Extrication Team (X-Team) resources.

1. The Civil Disturbance Unit (CDU) provides an effective police presence at assemblies and gatherings in a posture that guarantees the constitutional rights of participants and promotes an orderly, lawful demonstration in the best interest of public safety and community harmony.

2. The Extrication Team (X-Team) is a task force of specially trained and equipped sworn employees that safely and efficiently remove protestors and protestor devices.
3. The Bicycle Response Team (BRT) is a group of specially trained and equipped sworn employees who utilize bicycles to safely monitor and manage crowds during demonstrations or events.

4.8.3 The Film and Entertainment Unit (FEU) act as liaison between the director of the City of Atlanta Office of Entertainment and manages oversight of film production in the City. This facilitates the understanding of active permits, traffic control, public interest, and approved production guidelines to reduce the impact on Atlanta’s economic development.

4.8.4 The Special Events Office supervises and coordinates departmental coverage of special events when necessary. Special events include, but are not limited to; parades, entertainment and sporting events, highway or construction maintenance activities, picket lines or other demonstrations. Non-city sponsored events are the responsibility of zone commanders where the event is hosted and based on size, complexity, and location of the event. Should a special event be beyond the capabilities of a zone commander, it shall be coordinated by COD.

5. DEFINITIONS

5.1 Work site: A location such as the Chief's administrative office, a bureau or division administrative office, a section, or a geographically detached unit, squad, or office specified by the Chief of Police.

5.3 Supervisor: Any sworn member of the Atlanta Police Department whose rank is sergeant or higher.

*This Section, 5.1, may not be deleted, revised, or amended pursuant to the November 29, 2018 Order in Calhoun, et al. v. Pennington, et al. 1:09-CV-3286-TCB. Consult the City of Atlanta Department of Law with any questions or concerns. *

5.3 APD Facilities: Atlanta Police zone precincts or mini-precincts, OPS building, Training Academy, Headquarters, or their functional equivalent.

*This Section, 5.2, may not be deleted, revised, or amended pursuant to the November 29, 2018 Order in Calhoun, et al. v. Pennington, et al. 1:09-CV-3286-TCB. Consult the City of Atlanta Department of Law with any questions or concerns. *

6. CANCELLATIONS

APD.SOP.1010 "Mission and Organization of the Department", effective November 19, 2018.

7. REFERENCES

Department Organizational Chart

Commission on Accreditation for Law Enforcement Agencies (CALEA) 6th ed. Standards; 11.1.1, 11.2.1, 11.3.1, 11.3.2, 12.1.2, and 12.2.1a.

8. SIGNIFICANT CHANGES

8.1 Section 4.5.2, No. 3 and 4 were added to include the Robbery Unit and the Gun Assault Team (GAT)
8.2 Section 4.5.3, No. 8 was added to include the Fugitive Unit
9. **APPENDIX**

9.1 Zone 1:
9.2 Zone 2:
9.3 Zone 3:
9.4 Zone 4:
9.5 Zone 5:
9.6 Zone 6:
9.7 Airport: